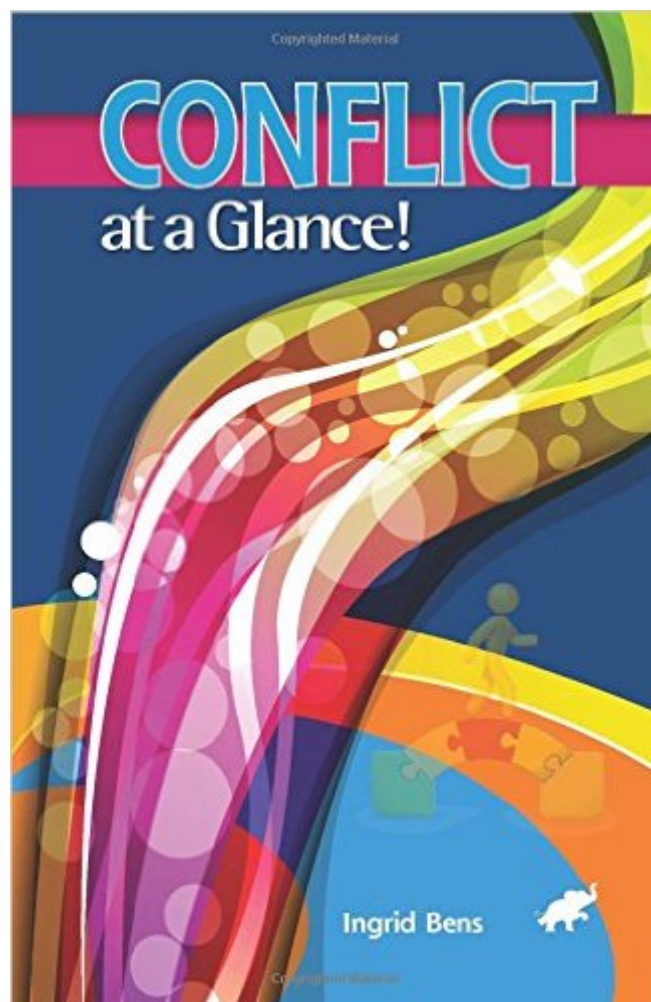


The book was found

# Conflict At A Glance



## Synopsis

Conflict will find you, whether you're ready and equipped to handle it, or not! Don't leave it to chance how you deal with your everyday disagreements, long-established rifts, and out-and-out battles. A quick read from *Conflict at a Glance!* will help you understand common types of conflicts, body language, ineffective and effective dialogue, and the power of good listening skills. You'll learn the simple steps of a conflict management approach, whether you are cultivating a new mindset and way of interacting as a supervisor or as a member of a team or community group, or if you are mediating a dispute between other people. This book is a working toolbox with real-world examples, checklists, self-tests, and tips. It fully describes 14 techniques for resolving disputes, (while still maintaining relationships), and six tactics for neutralizing toxic behaviors. It may well become a reference-at-the-ready in your pocket, briefcase, or pocketbook. This is an essential resource for: - Managers, team/project leaders - Customer service professionals - Community members and members of social groups - Family members, married couples and parents - Principals, teachers and students - Anyone who must maintain a good relationship with family, workers and supervisors, vendors and customers

## Book Information

Spiral-bound: 170 pages

Publisher: Goal/qpc; 1st edition (June 15, 2013)

Language: English

ISBN-10: 1576811670

ISBN-13: 978-1576811672

Product Dimensions: 4.1 x 0.5 x 5.6 inches

Shipping Weight: 0.3 ounces (View shipping rates and policies)

Average Customer Review: Be the first to review this item

Best Sellers Rank: #1,525,556 in Books (See Top 100 in Books) #290 in [Books > Business & Money > Human Resources > Conflict Resolution & Mediation](#) #1311 in [Books > Business & Money > Management & Leadership > Management Science](#) #17442 in [Books > Business & Money > Processes & Infrastructure](#)

[Download to continue reading...](#)

Oral Medicine and Pathology at a Glance (At a Glance (Dentistry)) Conflict at a Glance  
Management: Take Charge of Your Team: Communication, Leadership, Coaching and Conflict  
Resolution (Team Management, Conflict Management, Team Building, ... Team Motivation,

Employee E) Llewellyn's 2017 Daily Planetary Guide: Complete Astrology At-A-Glance (Llewellyn's Daily Planetary Guide) Hand Embroidery Stitches At A Glance The New Atlas of World History: Global Events at a Glance Polish Genealogy Research (Genealogy at a Glance) The Glance: Songs of Soul-Meeting (Compass) Orthodontics at a Glance Periodontology at a Glance Vascular and Endovascular Surgery at a Glance The Visual Factory: Building Participation Through Shared Information (See What's Happening in Your Key Processes--At a Glance, All) Information Dashboard Design: Displaying Data for At-a-Glance Monitoring Facilitation at a Glance!: Your Pocket Guide to Facilitation (Memory Jogger) Bible Time Line: Genesis to Revelation at a Glance More Than a Passing Glance: Early Christian Art Conflict, Time, Photography Eyewitness to World War II: Unforgettable Stories and Photographs From History's Greatest Conflict The New York Times Complete World War II: The Coverage of the Entire Conflict Life: World War 2: History's Greatest Conflict in Pictures

[Dmca](#)